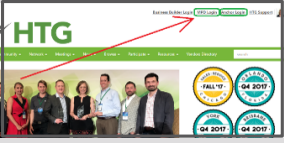




APAC: HTG Meeting Preparation



| ✓ | TO DO | Details and Dates |
|---|--|---|
| | PREPARE TO TRAVEL <ul style="list-style-type: none"> • Click here to register for Q1 meetings and complete hotel reservation • Make flight reservation | <i>Hotel cutoff is 18 December 2017</i> <i>Registration cutoff is 29 January 2018</i> |
| | COMPLETE APPLICABLE 4 PLANS <ul style="list-style-type: none"> • Click here to complete your Business Plan • Draft Business Plan (as directed by facilitator) From prior quarters: <ul style="list-style-type: none"> • Click here for Life Plan • Click here for Personal & Business Legacy Plan | <i>Save plans to your group's principals' folder on Anchor. Click here & choose "Anchor Login" at top right of screen.</i>  |
| | ENTER SLI DATA <ul style="list-style-type: none"> • Click here for your SLI data entry | <i>5 – 15 January 2018</i> <i>Sign in using your assigned credentials</i> |
| | FILL OUT INITIAL MPD PORTIONS <u>Sign in and create your MPD</u> <ul style="list-style-type: none"> • Send scorecard links to your spouse/family (1) • Send scorecard links to employee/manager (Up to 5) • Complete all but SLI data entry section | <i>Click here & choose "MPD Login" at top right of screen)</i>  |
| | SLI BOOKS ARRIVE IN YOUR INBOX <ul style="list-style-type: none"> • Review your financial performance — and your peers. • Make notes of any questions you would like to ask at the meeting. | <i>25 January 2018</i> |
| | COMPLETE MPD <ul style="list-style-type: none"> • Finish filling out SLI data entry section • Create PDF and upload to Anchor | <i>Click here & choose "Anchor Login" at top right of screen.</i>  |
| | REVIEW OTHER MEMBERS' MPDs | <i>Be prepared for the meeting.</i> |
| | PREPARE GROUP SPECIFIC ASSIGNMENTS <ul style="list-style-type: none"> • Complete any other preparation specific to your peer group | |